Silent Auction Pro™
SIMPLE • AFFORDABLE • POWERFUL

PropeIr/Magtek Terminals

Connecting the PropeIr Credit Card Terminals

Getting Started

Using the provided cable, attach the terminal to your computer via USB-C

CHECK YOUR COMPUTER PORT:
If it is a USB-A, you will need an adaptor!

PRO TIPS

If asked if you should allow the Magtek **DynaFlex II GO** device to connect, click **Allow**.

LIGHTS Camera ACTION!

1. DynaFlex II Go will power on when connected to USB power and cycle through a series of lights
2. One single beeping light indicates the terminal is charging
3. One solid light indicates the terminal is connected and in use



Helpful Tips

When the DynaFlex II Go enters sleep mode, none of the lights are illuminated and it appears to be turned off. In sleep mode, the reader continues to consume power.

To fully power off the Magtek DynaFlex II Go, press and hold the button until you hear two beeps, and then release it.

To check the battery charge level, press and hold the button until you hear six beeps, and then release it. If all four LEDs illuminate, the reader is fully charged.

The device must remain fully charged at all times!

Propelr/Magtek Terminals

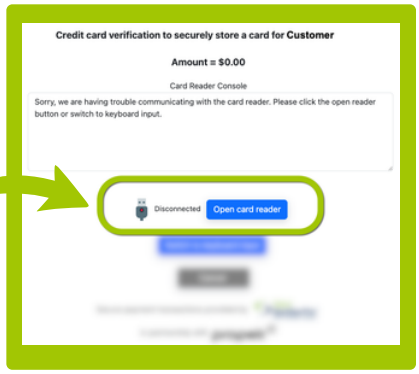
Authorizing Credit Cards and Taking Payments

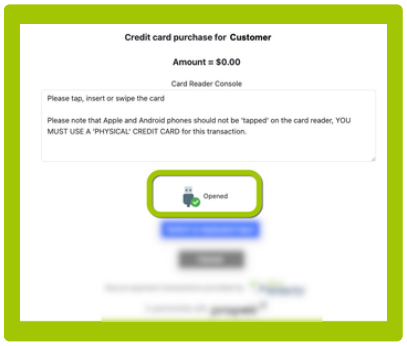


Using the Magtek DynaFlex II GO

Authorizing a Credit Card

1. Go to Contacts > Search/Add Contacts and open guest's contact record
2. Go to the bottom and click on **Authorize card**
3. Click **Open card reader** to connect the device to your computer
4. Notice the **Opened** icon indicating you are connected
5. Tap, insert chip or swipe credit card





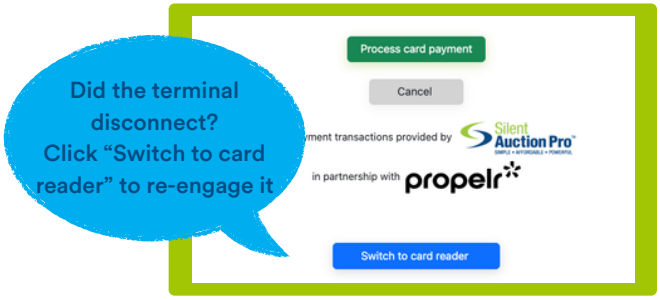
Authorizing a Credit Card While Checking In

1. Go to Check In & Check Out > Check In Tools and search for contact
2. Go to the bottom and click on **Authorize card**
3. Click on CC icon **and follow directions #3, #4, #5 above**

The terminal will store the card information for the guest.

Check Out/Taking Payments

1. Go to Check In & Check Out > Check Out Tools and search by name or bidder number
2. Open **Invoice**
3. Select **Charge**
4. Tap, insert chip or swipe credit card



Propelr/Magtek Terminals

Ordering Information

Magtek DynaFlex II GO

Ordering Your Terminals



Scan or click to order terminals

1. Complete the form **at least two weeks** before your event:
2. Terminals will be shipped via FedEx and received within one week of your event

*Rental Fees

$30/each for 1-3 terminals

$25/each for 4+ terminals

USB-C to USB-A adaptors are $3/each

(USB-C cables are provided with each terminal)

You will not need an adaptor if you have a C port!

Return Instructions

1. Package each terminal in the individual box in which it was received
2. Use the original shipping box for all of the terminals (and adaptors)
2. Print your pre-paid return shipping label that will be emailed to you before your event

FREE SHIPPING

3. Ship to Silent Auction Pro within 5 days after your event

***Rental fees will be added to your final invoice**